

Addendum to the Parent Handbook



To aid in the control of the spread of infection, the DFPS and the CDC have made recommendations for changes to be made to the policies of childcare programs. The following policy outlines federal and state health protocol changes for parents with children attending Juniper Hills Academy.

Drop Off/Pick Up

- Parents are encouraged to take their child's temperature before leaving home each morning.
- Before using the front door's touch pad, please sanitize your hands and discard any masks and gloves that have been worn outside the center.
- Before being checked in, a teacher will take your child's temperature and complete the well child checklist with you every morning.
- Parents are to remain in the foyer of the building only and are not to cross the threshold of the Dutch door.
- Teachers are strongly encouraged to wear a face mask while talking face-to-face with parents.
- The teacher will be responsible for:
 - Washing the children's hands
 - Escorting the children to class,
 - Taking any bags and naptime items
 - Checking the children in and out on the Tadpoles app
- Infants will be carried to their class by the teacher. The parent check in will remain turned off.
- To reduce the chances of cross contamination of germs, please limit items being brought to the center from home, including naptime items such as extra blankets, pillows, and lovies. If a love is not easily washable, please leave it at home. All items are required to be dropped off on the first day of the child's week and taken on their last. All items are to go home over the weekend to be washed.
- The center will be open with reduced hours, subject to change depending on the needs of parents and the recommendations of the government. The center will open at 7am and close at 5pm.

Illness

- A member of staff who falls ill or presents with a temperature of 100.0 or greater while at the center will be sent home immediately.
- Teachers will self-check their temperatures each morning before work.
- If a child has a temperature recorded higher than 100.0 by the teacher at drop off, they will not be admitted to care.
- Any child who displays symptoms while in care will be isolated away from other children with a teacher until they can be picked up.

Last revised 5/2020



- After being told of child's symptoms, parents have one hour to pick up their child. Please make arrangements to pick your child up as soon as possible to reduce the exposure of illness to the teachers and other children and staff.
- If any child is diagnosed with COVID-19, please inform the center as soon as possible as we must report any cases to both the local health authority and our childcare licensing agent, as well as inform other parents whose children may have been exposed.
- If your child is ill or displays any symptoms of COVID-19, please keep them home.
- Symptoms of COVID-19 to look out for include: cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish, or a measured temperature of 100.0.
- If a child who is sent home for fever or any symptom(s) is not tested for COVID-19, it will be assumed that they have COVID-19. Whether a child is diagnosed with COVID-19 or assumed to have it, *they are not to return to care until all three of the following criteria are met:*
 - At least 72 hours have passed since recovery, without the use of fever reducers
 - Respiratory symptoms have improved.
 - At least 10 days have passed since symptoms first appeared
- If a child with an assumed diagnosis of COVID-19 is to return to the center before the self-isolation period described above is completed, a doctor's note with an alternate diagnosis must be presented before they may return.
- In the instance where a child has come in close contact with a person who is lab-confirmed to have COVID-19, they must be quarantined for 14 days from the last known date of exposure.
- Any prescribed or OTC medication must be in its original container with a copy of the prescription and a current Medicine Authorization Form completed and signed by the parent before it may be given to the child. No medicine is to be given to children in food or drinks.
- If any parent *believes* they or their child have come into close contact with someone with COVID-19 but they are not currently sick, parents are to please monitor their health as well as their child's health for the above symptoms during the 14 days after the last day of exposure.
- Until further notice no events will be open for parent participation or volunteering.

*Nursing mothers please refer to Nursing Mother's Policy.



Receipt of the Addendum of the Parent Handbook



Juniper Hills
ACADEMY

By signing below, I _____, have read and agree to abide by the policies and procedures as outlined in the Addendum to the Parent Handbook.

Child's Name: _____

Parent Signature: _____

Date: _____

Director's Signature: _____

Date: _____

